

O. P. JINDAL SCHOOL, SAVITRI NAGAR
Sample Question Paper
Annual Examination (2022 – 2023)

Class: III

MM: 40

Subject: Information Technology (IT)

Time: 1 Hr.

Name: _____

Class/Section: _____

Roll No.: _____

Invigilator's sign: _____

Marks Obtained: _____

Examiner's sign: _____

General Instructions: All questions are compulsory.

SECTION – A

Q.1 Tick out the correct option:

(10 x 01 = 10 Marks)

- i) How many keys are there on a keyboard?
 a) 104 b) 100 c) 150 d) none of these
- ii) Which key are known as cursor Control keys?
 a) Alphabet b) Number c) Arrow d) all of these
- iii) Which keys are used to put fullstop and comma?
 a) Alphabet Keys b) Punctuation Keys c) Number Keys d) none of these
- iv) How many scroll bars are there in MS Word?
 a) 1 b) 4 c) 2 d) all of these
- v) The area is used for typing and editing text.
 a) Working b) Desktop c) Document d) none of these
- vi) The Logo commands are called
 a) Primitives b) Turtle c) Language d) all of these
- vii) MS word is a software.
 a) System b) Graphical c) Word processing d) none of these
- viii) The key executes the command.
 a) Ctrl b) Escape c) Enter d) all of these
- ix) The full form of LOGO is Logic Oriented Oriented.
 a) Graphical b) Graphics c) Graphs d) none of these
- x) The white bar where you type the commands, is known as box.
 a) Recall list Box b) Command Input c) Main Screen d) all of these

SECTION – B

Q.2 Fill in the blanks:

(05 x 0.5 = 2.5 Marks)

[Hints: Two, Information, LT90, Enter, Title]

- i) The _____ bar displays the name of the current document and application.
- ii) We should not press the _____ key at the end of each line.
- iii) There are _____ shift keys on our keyboard.
- iv) The _____ command will turn the turtle towards the left by 90 degrees.
- v) We use keyboard to enter _____ into the computer.

SECTION – C

Q.3 Check whether the following statements are true or false:

(05 x 0.5 = 2.5 Marks)

- i) A common keyboard has 140 keys. _____
- ii) Alphabet keys are used for typing the numbers. _____
- iii) The Title bar contains the buttons for saving a document. _____
- iv) The shortcut key to close the Word application is Ctrl + F4. _____
- v) The Quick Access Toolbar is placed below the Title Bar. _____

SECTION – D

Q.4 Match the column-

(05 x 01 = 05 Marks)

- | | |
|---------------------------|------------------|
| i) FD | Triangular. |
| ii) Two parts of turtle | Primitives. |
| iii) Shape of Logo turtle | Forward. |
| iv) Ctrl + S | Head and Tail. |
| v) LOGO commands | save a document. |

SECTION – E

Q.5 Very short answer the following questions:

(05 x 02 = 10 Marks)

- i) Which key moves the cursor to the beginning of a line?

- ii) Which toolbar consists of buttons to access the commonly used commands?

iii) Write the use of Number keys.

iv) What do you mean by a program?

v) Which command is given to make the turtle take a half turn?

SECTION – F

Q.6 Answer the following questions: (Any Two)

(02x05=10 Marks)

i) What is the use of Shift key? How many Shift keys are there on a keyboard?

ii) How will you save a file in MS Word?

iii) What is the difference between Main screen and Commander window?
