

O. P. JINDAL SCHOOL, SAVITRI NAGAR**Sample Question Paper****Annual Examination (2022 – 2023)****Class: V****Subject: Information Technology (IT)****Name: _____****MM: 40****Time: 1 Hr.****Roll No.: _____****General Instructions: All questions are compulsory.****SECTION – A****Q.1 Tick out the correct option:****(10 x 01 = 10 Marks)**

- i) In which view do you get the Outline tab?
 a) Normal View b) Slide Sorter View c) F10 d) none of these
- ii) A is like a page in a presentation.
 a) Placeholder b) Slide Pane c) Slide d) all of these
- iii) A displays the slide in full screen mode.
 a) Slide Show b) Slide Sorter c) Outline d) none of these
- iv) Clip Art button is present on the tab.
 a) View b) Insert c) Home d) all of these
- v) On which tab the Slide Master button is available?
 a) View b) Design c) Animations d) none of these
- vi) Which button allows you to move the text entry to a higher heading level?
 a) Expand b) Demote c) Promote d) all of these
- vii) What does ISP stand for?
 a) Internet Service Provider b) Internet Source Product
 c) Internet System Provider d) none of these
- viii) The special set of manners followed while using internet is called.....
 a) Search Engine b) Web Browser
 c) Netiquette d) all of these
- ix) What is the shortcut key to open your existing presentation?
 a) Alt + S b) Ctrl + O c) Ctrl + S d) none of these
- x) Which of the following displays the brief description which gives the recipients a reasonable idea of what is in the message?
 a) Subject b) Inbox c) Cc field d) all of these

SECTION – B

Q.2 Fill in the blanks:

(05 x 0.5 = 2.5 Marks)

[Hints: Increase Font Size, Ctrl + M, Blind Carbon Copy, Information, Alignment]

- i) To insert a new slide in a presentation, _____ key combination is used.
- ii) _____ button is used to increase the font size.
- iii) _____ refers to the placement of text on a slide.
- iv) Bcc stands for _____.
- v) Internet gives us access to _____ on almost every subject.

SECTION – C

Q.3 Check whether the following statements are true or false:

(05 x 0.5 = 2.5 Marks)

- i) The Clip Art feature is used to add pictures in the slides. _____
- ii) 3D rotation option is present on the Insert tab. _____
- iii) The Collapse option of the outline view re-expands the hidden text. _____
- iv) BTW stands for between the way. _____
- v) Chatting allows us to exchange text messages on the Internet. _____

SECTION – D

Q.4 Match the column:

(05 x 01 = 05 Marks)

- | | |
|-------------------|---------------------------------|
| i) Ctrl + P | like a page in a presentation. |
| ii) Search Engine | used to print a presentation. |
| iii) F5 | Google |
| iv) Web Browser | used to display the Slide Show. |
| v) Slide | Internet Explorer |

SECTION – E

Q.5 Very short answer the following questions:

(05 x 02 = 10 Marks)

- i) Define the term Placeholder.
- ii) What is the shortcut key to print a presentation?
- iii) Briefly explain the WordArt feature.
- iv) On which tab is the Clip Art button located?
- v) What is Internet?

SECTION – F

Q.6 Answer the following questions: (Any Two)

(02 x 05 = 10 Marks)

- i) What do you understand by PowerPoint? What is the use of Slide Sorter view?
- ii) Differentiate between Rotating and Resizing objects.
- iii) What do you understand by an email? What is the use of Cc field while you can compose an email?